

Center Name: Sonia Ortega		Address: 913 Davidson Dr. Roswell, NM 88203			Phone: (575)444-8718		
License Number: 135828	Issue Date: 02/1/2017	Expiration Date: 08/21/2017	Type: 2 Star + Group Child Care Home		Status: Licensed		
Capacity					Census		
Over Age 2:	8	Under Age 2:	4	Night Care:	0	Playground:	0
		Over 2:	4			Under 2:	1
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:00	07:00	07:00	07:00	07:00	Closed	Closed
Closing Times:	21:00	21:00	21:00	21:00	21:00		
# of Classrooms: 1	Purpose: Annual		Date: 06/27/2017		Time: 01:50 PM		
Comments							
<p>Gave technical assistance on emergency drill log. Provider will have a fire drill monthly and one emergency drill per quarter. The emergency drill can not take place of a fire drill.</p> <p>Continue to not allow the children to play on the play equipment outside until the energy absorbing material is added to the equipment.</p>							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Compliance
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.32 C PARENT HANDBOOK	Compliance
8.16.2.32 D CHILDREN'S RECORDS Deficiencies Of the 11 children's records reviewed, 4 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.32D(1)(e) Corrective Action Plan The home will review a child's record to ensure complete information has been obtained before a child is admitted. Date to be Completed: 07/27/2017	Non-compliance
8.16.2.32 E PERSONNEL RECORDS	Compliance
8.16.2.32 F PERSONNEL HANDBOOK	Compliance
Personnel & Staffing	
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING	Compliance

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Personnel & Staffing

Deficiencies

The home failed to keep a training log on file with employee's name; date of hire; position; date of training; clock hours; competency area; source of training; training certificate for 2 out of 2 staff. See Staff Records 8.16.2.32 form for staff who are missing a complete training log.

Regulation: 8.16.2.33B(2)

Corrective Action Plan

A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificates.

Date to be Completed:

Services & Care of Children

8.16.2.34 A GUIDANCE	Compliance
8.16.2.34 B NAPS OR REST PERIOD	Compliance
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance
8.16.2.34 D DIAPERING AND TOILETING	Compliance
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance
8.16.2.34 F NIGHT CARE	Compliance
8.16.2.34 G PHYSICAL ENVIRONMENT	Compliance
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance
8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance
8.16.2.34 J OUTDOOR PLAY	Compliance
8.16.2.34 K SWIMMING, WADING AND WATER	N/A
8.16.2.34 L FIELD TRIPS	Not Inspected

Food Service

8.16.2.35 B MEALS AND SNACKS	Compliance
8.16.2.35 C MENUS	Compliance
8.16.2.35 D KITCHENS	Compliance
8.16.2.35 E MEAL TIMES	Compliance

Health & Safety Requirements

8.16.2.36 A HYGIENE	Compliance
8.16.2.36 B FIRST AID REQUIREMENTS	Compliance
8.16.2.36 C MEDICATION	Compliance
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	Compliance
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES	Compliance

Buildings, Grounds & Safety

8.16.2.38 A HOUSEKEEPING	Compliance

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Buildings, Grounds & Safety

8.16.2.38 B PEST CONTROL	Compliance
8.16.2.38 C MECHANICAL SYSTEMS	Compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance
8.16.2.38 E EXITS	Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES	Compliance
8.16.2.38 G SAFETY COMPLIANCE	Compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance
8.16.2.38 I PETS	Compliance

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Nicholas Conde
3:15 pm

06/27/2017

Sonia Ortega

06/27/2017

Surveyor: Nicholas Conde	Date	Facility Rep: Sonia Ortega	Date
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